

WESTERN CASPIAN UNIVERSITY

FACULTY OF ECONOMICS
050404 on the specialty of Public Administration
EMPLOYEE TRAINING PLAN

Education Level –Bachelor

Study Period- 4 Years

Instruction Language – Azerbaijani, Russian and English

I semester		
Code	Compulsory Subjects	ECTS
ÜF-B02.01	Business and academic communication in a foreign language -1	6
ÜF – B03	Business and academic communication in the Azerbaijani language	4
İF-BO1	Public administration theory	10
İF-BO4	Linear algebra and mathematical analysis	6
	Total	26
<i>Subjects determined by the higher education institution</i>		
ATMF -BO1	1. The economy of Azerbaijan 2. International economic organizations 3. International economy	4
	Total	4
	Per Semester:	30
II semester		
Code	Compulsory Subjects	ECTS
ÜF-B01	History of Azerbaijan	5
ÜF-B02.02	Business and academic communication in a foreign language -2	6
İF-BO5	Probability theory and mathematical statistics	4
İF-BO6	Information and communication technologies	8
İF-B10	Basics of human development	4
	Total	27
<i>Subjects determined by the higher education institution</i>		
ATMF -BO2	1. Prospects of economic development of Azerbaijan 2. Economic integration of Azerbaijan into the world 3. The impact of international economic organizations on the economy of Azerbaijan	3
	Total	3
	Per Semester:	30
III semester		
Code	Compulsory Subjects	ECTS
ÜF-B02.03	Business and academic communication in a foreign language -3	3
İF-BO2	Micro Economy	8
İF-BO8	Management	7
İF-B19	Civil defense	3
	Total	21
<i>Elective subjects in general</i>		
ÜFS-B04	1. Philosophy 2. Introduction to multiculturalism 3. Sociology	3

	4. Constitution of the Republic of Azerbaijan and bases of law 5. Logic 6. Ethics	
	Total	3
<i>Subjects determined by the higher education institution</i>		
ATMF -BO3	1. Economy of the region 2. Marketing of regional areas 3. Sociology and psychology of management	6
	Total	6
	Per Semester:	30
IV semester		
Code	Compulsory Subjects	ECTS
İF-BO3	Macroeconomics	8
İF-BO7	Statistics	8
İF-B13	Regional management	6
	Total	22
<i>Subjects determined by the higher education institution</i>		
ATMF -BO4	1. Economy of the state and municipal sector 2. Management of state property 3. Management of social spheres	4
ATMF -BO5	1. Anti-crisis policy of the state 2. Economics of social spheres 3. Anti-crisis management	4
	Total	8
	Per Semester:	30
V semester		
Code	Compulsory Subjects	ECTS
İF-BO9	Fundamentals of political science	6
İF-B12	Municipal administration	8
İF-B14	Ethics in public administration	6
İF-B17	Strategic management	6
	Total	26
<i>Subjects determined by the higher education institution</i>		
Code	Compulsory Subjects	ECTS
ATMF -BO6	1. Staff management in municipalities 2. Application of marketing technologies in public administration of the economy 3. Area management	4
	Total	4
	Per Semester:	30
VI semester		
Code	Compulsory Subjects	ECTS
İF-B11	Civil service	8
İF-B16	Human resource management	4
	Total	12
<i>Subjects determined by the higher education institution</i>		
Code	Compulsory Subjects	ECTS
ATMF -BO7	1. Ethics of municipal management 2. Application of foreign experience in the management of socio-economic development of territories. 3. Management of municipal economy.	4
ATMF -BO8	1. Resource supply in strategic management of	6

	territories 2. Strategic goals and priorities of municipalities in the socio-economic development of the regions 3.Strategic goals of municipalities in the socio-economic development of the liberated territories	
ATMF -BO9	1. Prospects for the development of municipal transport in Azerbaijan 2. Prospects for the development of municipal health centers in Azerbaijan 3. Prospects for the development of municipal sports centers in Azerbaijan	5
	Total	15
<i>Elective subjects in general</i>		
Code	Compulsory Subjects	ECTS
ÜFS-B05	1. Information technology (by specialty) 2. Information management 3.Politology	3
	Total	3
	Per Semester:	30
VII semester		
Code	Compulsory Subjects	ECTS
İF-B15	Sustainable and inclusive development management	6
İF-B18	National security	4
	Total	10
<i>Subjects determined by the higher education institution</i>		
ATMF-BO10	1. The role of municipalities in the demographic policy of the state 2. Territorial planning and territorial organization of the population 3. Public relations in municipalities	6
ATMF-BO11	1. The role of municipalities in the development of regional tourism 2. Marketing of areas for the development of tourism 3.Features of municipal management in the development of mountainous areas	5
ATMF-BO12	1. Management of state and municipal orders 2. Basics of monitoring activities in state and municipal administration 3. Assessment of municipal property	5
ATMF-BO13	1. Municipal law 2. Municipal property management 3. Features of sustainable development of regions	4
	Total	20
	Per Semester:	30
VIII semester		
Code	Compulsory Subjects	ECTS
	Practise	30
	Per Semester:	30
	Total	240
FALL SEMESTER:		
Lessons Start: September 15 Exam Period: From December 29 To February 1 Holidays: February 2 To February 15		
SUMMER SEMESTER:		
Lessons Starts on 16 Feb Exam Period 1 Jun-05 Jul		

Vocation Period 6-10 Weeks

SUMMER SEMESTER:

Lessons Start: July 16 To August 20

Exam Period: August 21-27