

Exam Retake Rules

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Western Caspian University



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Exam Retake Rules

A student is considered to have successfully passed a course and earned the corresponding credits if they achieve a passing grade based on both the current and interim assessments. However, if the student receives a failing grade from the overall result of these assessments or from the interim assessment, or if they fail to attend the exam for any reason (whether excused or unexcused), they do not earn the credits for that course and will have an academic debt for that subject.

In cases where a student has an academic debt due to failing the current or interim assessments or for not attending the exam without a valid reason, the student must be given the opportunity to retake the exam (except in specialized higher education institutions) or to retake the course. If the student wishes to earn credits without retaking the course, they have the option to take the exam again during the semester in which the course was originally offered (either before the next semester begins, immediately after the exam session of the failed semester, or during the exam session of a subsequent semester). A student (except for those who missed the exam for valid reasons) may retake exams for a maximum of two courses per semester (once per course) without attending the course again.

For students who missed an exam due to a valid reason, they are allowed to take the exam once before the start of the next semester. If they do not use this opportunity, they will be treated as students who missed the exam without a valid reason.

In all cases, when a student retakes an exam, the result from the current assessment during the semester in which the course was attended is considered, and any credits earned are applied to the semester in which the course was originally taken.

If a student missed the exam for a valid reason and participates in the exam before the start of the next semester, they are not required to pay a fee for the retake. In other cases, the fee for retaking the exam is determined by the higher education institution's governing body, according to the provisions of section 4.3 of these regulations, and the amount cannot exceed 25% of the course fee. This information is published on the institution's official website.



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In all other situations, if a student has an academic debt, they must retake the course, attend the classes, and fully meet the requirements for mastering the subject. In this case, the tuition fee is also applied according to section 4.3 of these regulations.

(Note: The part referring to decisions made by the government is implied in the mention of section 4.3 of the regulations, which would be determined by official institutional policies based on these guidelines.)

<https://e-qanun.az/framework/27030>