

Approved by:

Vice-Rector for Executive Affairs of Western Caspian University

Rashad Baghirov

___04___november___2023

Quality Assurance Commission – 2023/2024 Academic Year

ACTION PLAN

ACTIVITY	RESPONSIBLE PERSONS	TIMEFRAME
IN THE FIELD OF EDUCATION		
Identification of potential risks to education quality, development of strategies for their reduction and continuous improvement	Afaq Hasanova, Abbasqulu Mammadov, Urfan Sarkarov	Ongoing
Evaluation of communication between university structural units regarding quality assurance in education and development of proposals	Safali Hakimova, Urfan Sarkarov	Ongoing
Analysis of survey results conducted among students and alumni on various topics to assess education quality and provision of recommendations to eliminate identified shortcomings	Afaq Hasanova, Safali Hakimova, Urfan Sarkarov	February, July
Analysis of existing priority fields and emerging areas in the labor market and preparation of recommendations for admission planning	Abbasqulu Mammadov, Urfan Sarkarov	November
IN THE FIELD OF SCIENTIFIC RESEARCH		
Analysis of measures taken to establish a scientific research environment that meets international standards at the university	Gulnisa Mustafayeva, Rauf Taghiyev	Regularly
Promotion of strengthening the activities of the Student Scientific Society	Reyhan Ahmadova, Aruz Mikayilov	Regularly
Analysis of work carried out with young researchers and master's students	Ashraf Hasanov, Samira Baghirova	Regularly

IN THE FIELD OF SOCIAL SERVICES		
Monitoring of events organized for international students to promote national values and ensure multiculturalism	Konul Ahmadova, Aynura Shirinova	Regularly
Monitoring of students' active participation in social projects aimed at developing their social responsibility and contributing to society	Ramin Fatullayev, Asli Ilayda Agha Alasgarova	Regularly
Analysis of actions taken to ensure a safe work and learning environment	Aygun Samedzada, Aynura Shirinova	Regularly
Assessment of students' accessibility to the library, medical room, cafeteria, and human resources department, and development of proposals	Leyla Osmanova, Ruhiye Nagiyeva	Regularly
GENERAL ACTIVITIES		
Preparation of the Quality Assurance Commission's action plan for the 2023/2024 academic year in alignment with the Strategic Implementation Plan (SIP) goals	Chair of the Commission	July
Organization of internal self-assessment or evaluation and development of proposals to eliminate nonconformities	Commission Members	June–July

Chair of the Quality Assurance Commission :



Rauf Taghiyev