

Monitoring Criteria Applied for Teacher Evaluation

WESTERN CASPIAN UNIVERSITY

APPROVED BY

Western Caspian University

Executive Vice-Rector

_ Rashad Baghirov

"27" December 2024

INTEGRATED MANAGEMENT SYSTEMS Instruction No: WCU/IEIS/QAY/01

"Monitoring Criteria Applied for Teacher Evaluation"

Prepared by:			Checked by:			
Position	Signature	Date	Position	Signature	Date	
Quality Assurance Center		27.12.2024	Authorized Representative		27.12.2024	
DECODD SHEET OF AMENDMENTS						

RECORD SHEET OF AMENDMENTS

Serial No	Section	Description	Review Date	Prepared by	Checked by	Approved by

Monitoring Criteria Applied for Teacher Evaluation		onitoring Criteria Applied for Teacher Evaluation
---	--	--

Document No:	QKU/IEIS/MMM/01
--------------	-----------------

Monitored Course Title_____

Instructor's Name and Surname_____

Education Level, Language of instruction_____

Specialization_____

Date_____

Evaluation Criteria:

0-Not observed; 1-Insufficient; 2-Weak; 3-Satisfactory; 4-Good; 5-Excellent



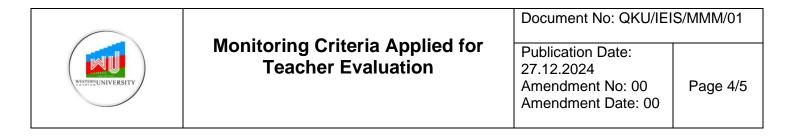
Monitoring Criteria Applied for Teacher Evaluation

Document No: QKU/IEIS/MMM/01

Publication Date:27.12.2024Amendment No: 00Amendment Date: 00

Page 3/5

Starting the lasson on time	0	1	n	2	Λ	5
Starting the lesson on time	0	1	2	3	4	5
Proper planning of the lesson and efficient use of time						
Clear explanation of the lesson objective						
Coverage level of the topic	-					
Maintaining logical sequence in topic explanation						
Teacher's level of preparation level for the topic						
Clear and fluent explanation of the topic based on						
international examples						
Modernity and relevance of the information presented						
Use of alternative examples when presenting challenging material						
Linking the current lesson with the previous or next lesson						
Use of innovative and interactive teaching methods						
"Use of alternative teaching resources (videos, relevant						
links, etc.)"						
Reference to normative documents, reliable sources,						
international scientific literature and articles related to the						
topic						
Level of engaging students and encouraging active						
participation while adhering to ethical norms						
Teacher's Level of Feedback on Students' Responses and						
Comments, and Interaction with Students						
Level of English language delivery of the class (for						
English-medium instruction)						
"Fluency of the teacher's speech (voice tone, timbre,						
intonation, diction) and use of gestures and facial						
expressions."						
"Quality of the presentation (PPT) (in terms of visuals						
and content)."						
Answering students' questions and clarifying unfamiliar						
terms and concepts						



Note				
Commission Member's Full Name Signature				

Protocol No. 04 dated "27" December 2024

Approved by the Decision of the Scientific Council of Western Caspian University