



Monitoring Criteria Applied for Teacher Evaluation

Document No: QKU/IEIS/MMM/01

Publication Date:
27.12.2024
Amendment No: 00
Amendment Date: 00

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Monitored Course Title_____

Instructor's Name and Surname_____

Education Level, Language of instruction_____

Specialization_____

Date_____

Evaluation Criteria:

0-Not observed; 1-Insufficient; 2-Weak; 3-Satisfactory; 4-Good; 5-Excellent



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Starting the lesson on time	0	1	2	3	4	5
Proper planning of the lesson and efficient use of time						
Clear explanation of the lesson objective						
Coverage level of the topic						
Maintaining logical sequence in topic explanation						
Teacher's level of preparation level for the topic						
Clear and fluent explanation of the topic based on international examples						
Modernity and relevance of the information presented						
Use of alternative examples when presenting challenging material						
Linking the current lesson with the previous or next lesson						
Use of innovative and interactive teaching methods						
"Use of alternative teaching resources (videos, relevant links, etc.)"						
Reference to normative documents, reliable sources, international scientific literature and articles related to the topic						
Level of engaging students and encouraging active participation while adhering to ethical norms						
Teacher's Level of Feedback on Students' Responses and Comments, and Interaction with Students						
Level of English language delivery of the class (for English-medium instruction)						
"Fluency of the teacher's speech (voice tone, timbre, intonation, diction) and use of gestures and facial expressions."						
"Quality of the presentation (PPT) (in terms of visuals and content)."						
Answering students' questions and clarifying unfamiliar terms and concepts						

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Note	
Commission Member's Full Name _____ Signature _____	

Protocol No. 04 dated "**27**" **December** 2024

Approved by the Decision of the Scientific Council of Western Caspian University